## Paying by PayPal

- I. Log into your PayPal Account
- 2. Click "Send and Request" at the top of the screen
- 3. In the email box, enter in "sharkchorus@gmail.com"
- 4. Enter in the amount you wish to pay
  - Be sure to add in the service fees: add \$0.30+2.2% of the amount due
- 5. In the note box, enter your students name and what you are paying for
- 6. Enter your address
- 7. Select your payment method
- 8. Verify your information and click "Send Payments Now"

Upon request, PayPal invoices can be sent to your email.



